



## **Educational Support Services: Paraprofessional**

**Mission (Purpose and Function):** The Educational Support Services (ESS) program at West Side Christian School is designed to provide additional academic support to students with documented learning challenges as identified through educational testing, the response to intervention model, individual education plans, and/or 504 plans. Educational Support Services paraprofessionals work closely with students, parents, and the school faculty to facilitate student learning.

**Responsible to and evaluated by:** Educational Support Services Director and Response to Intervention Coordinator

### **ESS Support:**

1. Instructional Support- Assists in the effective execution of the curriculum in any and all areas necessary for learning, including working with students with special needs one-on-one and in small groups. The paraprofessional may also facilitate learning opportunities in general education classes. Other duties may include but are not limited to chaperoning field trips, prepping materials, recess support, and assisting with projects.
2. Inclusion Support- Responsible for carrying out the individualized instructional program to meet the academic, social, spiritual and vocational needs of the inclusion student within the regular education classroom and 1:1. Other duties may include but are not limited to chaperoning field trips, prepping materials, bathroom support, recess monitoring, and assisting with projects.
3. RTI Interventionist- Works with students who have data- identified academic deficits and are in need of intensive, targeted, and systematic interventions at the tier 2-3 levels.
4. Sensory Intervention- Working with students and using special exercises to strengthen the student's sense of touch (tactile), sense of balance (vestibular), and sense of where the body and its parts are in space (proprioceptive). It is also a time to encourage social skills either one on one or with a small group

### **Responsibilities (dependent on specific support area):**

- Provide 1:1, small group or inclusion support to students with learning needs
- Report and work directly with the ESS Director
- Work collaboratively with classroom teachers to carry out accommodation plans for students, prepare differentiated materials, adapt instructional materials, equipment, or strategies, under the direction of the teacher or ESS Director
- Work with individual students/small groups to reinforce learning targets, objectives or skills introduced by teacher

- Complete documentation of supports serviced with individual students/small groups
- Assist with NWEA and AIMSweb assessments
- Complete quarterly progress reports for students on ESS caseload
- Implement charting, data collection, paperwork preparation, and other monitoring techniques to ensure student success in a variety of areas, such as behavioral, social, and educational
- Assist teaching staff in the implementation of classroom management and behavioral interventions, creating an environment appropriate for learning
- Assist students in their daily routines, including escorting students during arrival and departure and to special classes or therapy; providing supervision in school areas such as lunch, the playground or gym, and at school related activities off site
- Assist students with developing appropriate social skills and behavior, through a variety of methods including modeling, lessons, incentive plans, and charting
- Help to maintain safety of all students and the environment
- Participate in training/in-service as assigned, in accordance to the contract
- Performs other job-related duties, as assigned

**Qualifications:**

1. A personal commitment to Jesus Christ and and to the school's reformed perspective of christian education
2. Working towards a degree; Associate's degree; bachelor's degree preferred
3. Ability to maintain confidentiality of students records and information
4. Ability to take directions from teachers and ESS Director
5. Ability to assume responsibility with a minimum of direct supervision
6. Ability to be flexible in team and student demands

**Remuneration:** Academic Calendar, Hourly Pay