Parent Tutorials & Tips

Contents

CARE OF SCHOOL DEVICE

Cleaning	It is important to clean technology devices especially if the school device is shared with multiple students. Only use designated screen cleaners with a soft cloth such as a microfiber cloth. Do not use window cleaner, water, or any other liquid on any technology device. Always spray the cloth with the cleaner, and not the device itself.

EMAIL for students

Student email	● Grade 6-8 students are only allowed to exchange email with others within the WSCS Gmail domain (fellow students, teachers, and staff members.) ● Grade 4-5 students ● Grade Kdg-3 who are given email privileges during extended periods of time when face-to-face learning is not possible, are only allowed to send and receive emails from their teacher. Teachers will be able to communicate via email with the student, and students will be able to email their teacher. ● Here is a tutorial on how to use your school email.

ENRICHMENT ACTIVITIES

Technology enrichment activities	While non-technology-related activities are vital, a website, WSCS Enrichment Activities is available with links to technology enrichment activities. These activities are fun, and intended to help students become more engaged in their learning, and retain more information. These activities are interactive and project focused, and challenge students to use old concepts in new ways, while bringing new concepts to light.

PRINTING WITH A SCHOOL CHROMEBOOK AT HOME

Printing to a home printer from a school Chromebook	● [Chromebook Help - Setting up your printer](#) ● [How to print from a Chromebook](#)

SAFETY ONLINE

Internet filtering	● All school Chromebooks have the BARK internet filter. School iPads use Securly. ● Internet filtering technologies are never 100% effective, therefore it is important that parents monitor their child's online activity. ● Bark for Schools 　○ [WSCS Bark Opening Intro to Families Email](#) - WSCS uses Bark for Schools, a powerful monitoring service, to help us better protect students both at school and at home when using school provided devices. 　○ [Bark Parent Portal FAQs](#)- The Bark for Schools Parent Portal is a free and complimentary feature of the Bark for Schools monitoring service. The Parent Portal allows parents and guardians to receive alerts about their children after hours and during breaks. 　○ [Bark Families Overview Video](#)
[5 Reminders While Your Kids are Stuck at Home](#)	A few basic reminders for parents and caring adults from Protect Young Eyes.
YouTube	WSCS sets student YouTube access to *Strict Restricted YouTube access.* This setting is the most restrictive. Strict Restricted Mode does not block all videos, but works as a filter to screen out many videos based on an automated system, while leaving some videos still available for viewing.

TECH SUPPORT

Help Desk	If there is a problem with the WSCS assigned tech device, please complete this [Tech Support Form](#). Tech staff will connect with you to make every attempt to resolve the issue.

STUDENT COMMUNICATION with Google Docs

Google Chat & Docs	Google Chat is turned off for students. We understand that during times of distance learning, fostering relationships and keeping in touch with friends is something we all need. Although Google Chat is turned off for students, some students have turned to Google Docs to communicate.
Guidelines	Here are some guidelines for students to follow when communicating through Google Docs: 1. Keep the document to a maximum of five people - more than that can be difficult to manage. 2. Keep conversation to just the people on that document. No one else should be discussed or talked about that are not present in the conversation. 3. The document must be shared with the students' teacher(s). At any given time, the teachers can log on, and view the conversation. 4. Any violation of these rules will be discussed and may result in a loss of the privilege. 5. Remember, the wonderful things learned so far through Protect Young Eyes. Technology is awesome when used wisely.

RESPONSIBLE USE of TECHNOLOGY

Guidebook	● [WSCS Technology Guidebook / 2020-2021](#)
Reminders	● **School Device**: WSCS provides devices during the school year for the purpose of enhancing, enriching, and facilitating learning and communication related to schoolwork. Engage with your technology devices in ways that are God-honoring, responsible, ethical, and legal. Using the school device as a personal device should be minimal. ● **Socializing Online**: It is wonderful that we can embrace online conversations in so many ways. Remember to show respect for all, including yourself. You are a child of God made in His image, and your actions online should represent this. ● *Social Distancing* & **Liquids**: We often have a drink by our side while we work and communicate using technology. Other than loss or theft, a liquid spill can be the most expensive repair. So, *social distance* that container, and move it 6 feet away so that you don't find yourself paying for a repair. ● **Community Areas**: For children it is best to use technology devices only in community areas; avoid bathrooms or bedrooms.

VIDEO TUTORIALS of classroom applications	
Topic	**Links**
Epic A digital reading platform	● Tutorial: [Access Epic from Home](#) - 2:25 minute video ● Login webpage: [Epic login webpage](#)

Flipgrid
    Platform to record and
    share short videos
	● Tutorial: [How to Use Flipgrid](#) - 1:42 minute video
	● [Website](#)

Google Classroom **(grades 3-8)**	● Tutorial: [How to Use Google Classroom for Parents!](#) - 9:06 minute video
Google Drive	● Tutorial: [Access Google Drive from a non-school device](#) - 1:58 minute video

IXL (grades 2-8)
    Math skills personal
    learning
	● Tutorial: [Access IXL from Home](#) - 3:29 minute video
	● Login webpage: [IXL login webpage](#)

Keyboarding Without Tears -KWOT (grades Kdg-5)
    Personalized keyboarding
    program
	● [How to Access KWOT](#) - 1:11 minute video
	● [Using Keyboarding Without Tears At Home](#) - 5:13 minute video
	● KWOT log in webpage
	  ○ [from a non-school device](#)
	  ○ from a school Chromebook - click the icon just to the right of the address/search bar

SeeSaw **(grades Kdg-2)**	● [What is Seesaw? Introduction for Families (English)](#) ● [Qué es Seesaw? Introducción para las Familias (Español)](#) ● [Take a look inside the Seesaw Family App](#) ● [Families use private messages to communicate with teachers in Seesaw](#)

ZOOM	

Zoom
    A platform for video and
    audio meetings
	● Tutorial: [How to Join Zoom Meeting](#)
	● [Parents' Ultimate Guide to Zoom](#) (English version)
	● [Guía para padres sobre Zoom](#) (Spanish version)

LINKS to Classroom Applications

WSCS Chromebook Homepages
    Use this website to access instructional websites regularly used by students

GOOGLE CLASSROOM Information

Privacy, policies, & abuse response	● Google for Education security and privacy ● Limits when using Classroom ● Abuse program policies and enforcement ● Report abuse
Overview	● A Parent Guide to Google Classroom - printable ● Google Classroom for parents - video overview
Sign in & set up Classroom	● Turn notifications on or off ● Classroom mobile app FAQ ● Troubleshooting for students
Join classes	● Join a class as a student ● Join a Google meeting (for education) ● Unenroll from a class ● See your class information ● View an archived class ● View due dates and events on your calendar ● Reorder your class cards
Turn in & track assignments	● See your work for a class ● Work with a doc assigned to you ● Answer a question ● Write notes on your work ● Add a webpage to an assignment ● Check your work with rubrics ● Turn in an assignment ● See your overall grade for a class ● Open your Google Drive folder as a student